

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on July 17, 2018, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Mary Mokris, Vice President
Mrs. Jann Skelton
Mrs. Mindy Opper
Mrs. Jordan Shumofsky

Absent: Mr. Robert Projansky, President

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary

BOARD PRESIDENT'S REPORT

As Mr. Projansky was away, there was no president's report.

SUPERINTENDENT'S REPORT

Dr. Freda reported the extended school year program is going well. She also thanked Mr. Falco and his staff for their hard work ensuring the schools are clean and ready for September.

PUBLIC RECOGNITION

Mrs. Nikow, 11 Hamilton Drive South - stated she would like a fair and equitable contract as a teacher. She also noted that as a tax-payer, since she has been in town 37 years, the quality of education our schools provide has always been the factor that parents reference as the reason why they purchased a home in North Caldwell. She requests we pay attention to providing economic balance with other towns.

Yvette Rego, 181 Longhill Road, Little Falls - is requesting a fair and equitable contract

Mrs. Burg, 9 Sanderson Avenue, West Caldwell - requests a fair and equitable contract She also stated that it is important for the young teachers to be able to save because the pension system may not be there for them.

Mr. Johannsen, 64 Evergreen Drive - stated that he moved from Clifton to North Caldwell because of the school system; and his daughter teaches here. He said they are the lowest paid teachers in the county and should be paid a salary comparable to the other sending districts. Mr. Johannsen stated, if we need to raise taxes to do so, so be it.

Mrs. Stomski, 89 Countryside Drive, Basking Ridge - she is looking for a fair and equitable contract.

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the contract with **The Arc of Essex County’s Stepping Stones School** for **student #8005392** for the 2018-2019 school year effective July 1, 2018, through June 2019 at a tentative tuition rate of \$55,800, and extended school year services for July through August at a tentative tuition rate of \$9,300 for a total amount of \$65,100.

Moved: Mrs. Skelton Seconded: Mrs. Opper
Yes: 4 No: 0

G2. RESOLVED that the Board of Education approve and accept the submission of the IDEA grant application for Fiscal Year 2019 and accept the grant award of the following funds upon subsequent approval of the FY2019 IDEA application:

Basic: \$ 140,936.00
Preschool: \$ 7,138.00

Moved: Mrs. Skelton Seconded: Mrs. Opper
Yes: 4 No: 0

G3. RESOLVED that the Board of Education approve the North Caldwell School District K-6 Language Arts Curriculum.

Moved: Mrs. Skelton Seconded: Mrs. Opper
Yes: 4 No: 0

G4. WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (NJSIG) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Board of Education of the North Caldwell District, herein after referred to as the "Educational Institution," has resolved to apply for and/renew its membership with NJSIG:

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings related to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE BE IT RESOLVED, THAT

1. This agreement is made by and between NJSIG and the Educational Institution;
2. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three (3) years, beginning on July 1, 2018 and ending July 1, 2022 at 12:01 a.m.;
3. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
7. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the application statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
9. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
10. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
11. The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq. to

execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

- G5. RESOLVED** that the Board of Education accept Dr. Linda Freda's 2018-2019 merit goals as approved by the county superintendent. (attached)

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

- G6. RESOLVED** that the Board of Education accept Michael Halik's 2018-2019 merit goals as approved by the county superintendent. (attached)

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

- G7. RESOLVED** that the Board of Education approve **Next Step Pediatric Therapy** for two (2) 30 minute sessions of physical therapy per week at a rate of \$90.00 per session effective July 30, 2018 to August 31, 2018 for **student #8005491**.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

- G8. RESOLVED** that the Board of Education approve **Caldwell Pediatric Therapy Center** for two (2) 30 minute sessions of occupational therapy per week at a rate of \$80.00 per session effective July 30, 2018 to August 31, 2018 for **student #8005491**.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

G9. RESOLVED that the Board of Education approve disposal of broken or obsolete technology equipment as listed (see attached).

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of June 18, 2018.**

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B2. RESOLVED that the Board of Education approve the **June 26, 2018, Hand Check Register** in the amount of \$5,662.63.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B3. RESOLVED that the Board of Education approve the **June 21, 2018, Hand Check Register** in the amount of \$57.26.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B4. RESOLVED that the Board of Education approve the **June 22, 2018, payroll** in the amount of \$377,870.82.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B5. RESOLVED that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for May 2018.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B6. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of May 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of May 2018, the Board Secretary Monthly

Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

- B7. RESOLVED** that the Board of Education approve the **June 30, Bills and Claims** in the amount of \$266,102.40.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

- B8. RESOLVED** that the Board of Education approve the **June 21, 2018, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

- B9. RESOLVED** that the Board of Education approve the **June 21, 2018, Hand Check Register** in the amount of \$80,971.83.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

- B10. RESOLVED** that the Board of Education approve the **June 29, 2018, payroll** in the amount of \$74,023.28.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

- B11. RESOLVED** that the Board of Education approve the **July 13, 2018, payroll** in the amount of \$47,392.60.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B12. RESOLVED that the Board of Education approve the agreement with Tiny Treasures Extended School Day for the 2018-2019 school year.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B13. RESOLVED that the Board of Education approve the **June 30, 2018, Hand Check Register** in the amount of \$11,389.00.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B14. RESOLVED that the Board of Education approve the **July 11, 2018, Hand Check Register** in the amount of \$228,014.36.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B15. RESOLVED that the Board of Education approve the **June 30, 2018, Hand Check Register** in the amount of \$17,845.96.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

B16. RESOLVED that the Board of Education approve the below listed transfers for May 2018.

North Caldwell Board of Education						
LINE ITEM TRANSFERS						
Date: May 31, 2018						
To account #	Account Name	Amount	From account #	Account Name	Amount	
11-000-230-590-000-02	ADVERTISING	3,000.00	11-000-230-890-000-03	MISCELLANEOUS-PROF DEV	(3,000.00)	
11-000-251-580-000-00	CENTRAL OFFICE TRAVEL	500.00	11-000-251-340-000-00	CENTRAL OFF PUR SERV	(500.00)	
11-000-261-610-000-01	BLDG REPAIR/MAINT DIST	20,000.00	11-000-261-420-000-01	CONT SVS BLDG REPAIR DIS	(12,500.00)	
11-000-262-110-000-00	CUSTODIAN SUBSTITUTES	3,200.00	11-000-261-610-050-02	BLDG REPAIR/MAINT GLD	(3,500.00)	
11-000-266-800-000-00	SCHOOL SECURITY OTH OBJE	38,000.00	11-000-261-610-060-03	BLDG REPAIR/MAINT GDV	(2,500.00)	
11-190-100-610-010-10	PRIOR YR OUTSTANDING PO	1.88	11-000-262-110-000-03	OVERTIME CUSTODIANS	(3,200.00)	
11-190-100-610-060-09	TECH: SUPPLIES GRANDVIEW	8,500.00	11-000-262-420-060-05	CONTRACT SVC GROUND GDV	(5,000.00)	
12-000-260-730-000-00	NON-INSTR EQUIPMENT	4,495.00	11-000-262-610-050-01	CUSTODIAL SUPPLIES GLD	(9,000.00)	
			11-000-262-610-060-02	CUSTODIAL SUPPLIES GDV	(5,000.00)	
			11-000-262-621-050-01	ENERGY-NATURAL GAS-GLD	(9,000.00)	
			11-000-262-621-050-02	ENERGY-NATURAL GAS-MTN	(9,000.00)	
			11-000-262-622-050-00	ENERGY-ELECTRICITY-GLD	(2,500.00)	
			11-000-291-270-000-01	HEALTH BENEFITS	(4,495.00)	
			11-190-100-610-050-09	TECH SUPPLIES: GOULD	(8,501.88)	
	Total Transfers	77,696.88		Total Transfers	(77,696.88)	
					0.00	

Moved: Mrs. Skelton Seconded: Mrs. Opper
 Yes: 4 No: 0

B17. RESOLVED that the Board of Education approve the **July 17, 2018 Bills and Claims** in the amount of \$101,439.88.

Moved: Mrs. Skelton Seconded: Mrs. Opper
 Yes: 4 No: 0

B18. RESOLVED the North Caldwell Board of Education, in the County of Essex approve the appropriation of additional State Aid released on July 13, 2018, in the amount of \$114,872 to the 2018/2019 school district budget. This additional Special Education Categorical Aid will be appropriated as follows:

To account #	Account Name	Amount
10-3132-000	Special Education Categorical Aide	\$ 114,872.00
11-000-216-320-050-00	Purchased Professional Ed Serv.	\$ 18,000.00
11-000-216-320-060-00	Purchased Professional Ed Serv.	\$ 18,000.00
11-000-217-320-060-00	OT/PT Purchased Professional Services GV	\$ 18,000.00
11-000-262-621-050-02	Energy – Natural Gas – Mtn	\$ 12,000.00

11-000-262-622-060-00	Energy – Electricity-Gdv	\$ 12,000.00
11-000-291-270-000-01	Health Benefits	\$ 12,000.00
11-190-100-890-000-00	Instructional Misc. Expenditures	\$ 24,872.00

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Agnellino, F.	9/24,10/10	Conquer Math	\$360.00	
Armstrong, A.	3/7	Conquer Math	\$155.00	
Armstrong, A.	9/21	NJIDA	\$195.00	
Castiglia, A.	9/26, 10/,23, 11/29, 12/17, 2/27	Conquer Math	\$825.00	
Castiglia, A.	9/21	NJIDA	\$235.00	
Christiano, C.	3/7	Conquer Math	\$155.00	
Christiano, C.	9/21	NJIDA	\$195.00	
Cimera, A.	10/11, 3/8	Conquer Math	\$310.00	
Clutterbuck, S.	10/3, 11/2	Conquer Math	\$310.00	
Clutterbuck, S.	9/21	NJIDA	\$235.00	
DellaValle, G.	9/24, 11/13, 11/27, 1/14, 2/13, 3/6	Conquer Math	\$930.00	
DellaValle, G.	9/21	NJIDA	\$235.00	
Doyen, G.	9/24, 10/10	Conquer Math	\$360.00	
Doyen, G.	9/21	NJIDA	\$235.00	
Fede, C.	9/21	NJIDA	\$235.00	
Freda, L.	1/16, 12/5	Conquer Math	\$310.00	
Garthwaite, J.	9/21	NJIDA	\$235.00	
Gray, C.	9/18, 11/13, 12/4, 1/8, 2/11, 3/12	Conquer Math	\$930.00	
Gromada, K.	9/21	NJIDA	\$235.00	

Icker, A.	9/21	NJIDA	\$195.00	
Jones, K.	9/12,9/26,11/1,11/20,12/3, 12/13, 1/7, 2/25	Conquer Math	\$1,240.00	
Jones, R.	11/13, 2/19	Conquer Math	\$310.00	
Kallenxhi, C.	10/23,11/29,12/17	Conquer Math	\$515.00	
Keenan, M.	10/17, 11/27, 1/29	Conquer Math	\$515.00	
Laurenzano, D.	9/21	NJIDA	\$195.00	
Lisa, Z.	11/13, 2/13	Conquer Math	\$310.00	
Lisa, Z.	9/21	NJIDA	\$235.00	
Little, E.	9/21	NJIDA	\$195.00	
Monticciolo, M.	9/24, 10/12	Conquer Math	\$310.00	
Newman, T.	10/17, 11/27, 1/29	Conquer Math	\$515.00	
Nikow, L.	10/2, 10/31, 12/20, 3/6	Conquer Math	\$620.00	
Parisi, V.	10/11,3/8	Conquer Math	\$310.00	
Pierro, J.	3/7	Conquer Math	\$155.00	
Rego, Y.	8/1-8/2	Student Participation w/ SmartBoard	\$159.00	
Root, S.	11/14, 12/12, 1/16, 2/6	Conquer Math	\$620.00	
Root, S.	9/21	NJIDA	\$235.00	
Schechter, C.	12/10, 1/17	Conquer Math	\$310.00	
Shay, K.	9/21	NJIDA	\$235.00	
Sibilia, L.	11/15-17	ASHA Convention	\$390.00	
Smith, M.	9/27, 10/24	Conquer Math	\$310.00	
Smith, M.	9/21	NJIDA	\$235.00	
Socci, D.	11/15-17	ASHA Convention	\$390.00	
Tarantino, T.	11/13, 2/13	Conquer Math	\$310.00	
Tarantino, T.	9/21	NJIDA	\$235.00	
Toth, M.	9/24, 10/12	Conquer Math	\$310.00	
Veneziano, J.	10/17, 11/27, 1/29	Conquer Math	\$515.00	

Moved: Mrs. Shumofsky Seconded: Mrs. Skelton

Yes: 4 No: 0

P2. RESOLVED that the Board of Education approve movement on the salary guide for the following staff members subject to completion of negotiations:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Janice Garthwaite	BA 15	BA 30
Genine Della Valle	BA	BA 15
Christina Kallanxhi	BA	BA 15

Moved: Mrs. Shumofsky Seconded: Mrs. Skelton

Yes: 4 No: 0

P3. RESOLVED that the Board of Education approve **Wendy Montano** as a full time Aide at a salary of \$23,725.00 Aide Step 1 (subject to negotiations) effective September 1, 2018 to June 30, 2018.

Moved: Seconded:

Yes: No:

TABLED

P4. RESOLVED that the Board of Education approve **Guiliana Cocilovo** as a substitute teacher for the 2018-2019 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Skelton

Yes: 4 No: 0

P5. RESOLVED that the Board of Education approve the contract revisions reflecting a decrease in time for the following teachers:

	<u>From</u>	<u>To:</u>
Shannon Clutterbuck	\$60,744.00	\$51,633.00 (.85)
Lynne Sibia	\$78,835.00	\$74,104.90 (.94)

Moved: Mrs. Shumofsky Seconded: Mrs. Skelton

Yes: 4 No: 0

P6. **RESOLVED** that the Board of Education approve, with regret, the resignation of **Susan Gareffa** effective July 13, 2018.

Moved: Mrs. Shumofsky Seconded: Mrs. Skelton

Yes: 4 No: 0

P7. **RESOLVED** that the Board of Education approve **Dawn Werr** as a long term substitute teacher from September 4, 2018 to September 28, 2018 at \$200.00 per day.

Moved: Mrs. Shumofsky Seconded: Mrs. Skelton

Yes: 4 No: 0

P8. **RESOLVED** that the Board of Education approve **Lisa Linden** returning to her teaching position effective October 1, 2018 for the 2018-2019 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Skelton

Yes: 4 No: 0

P9. **RESOLVED** that the Board of Education approve **Brittany Patten**, a Caldwell University student, to complete approximately six (6) hours of observation weekly, (total of 75 hours for the semester) effective September 4, 2018 to December 7, 2018.

Moved: Mrs. Shumofsky Seconded: Mrs. Skelton

Yes: 4 No: 0

OLD BUSINESS

None

NEW BUSINESS

None

The following resolution was called at approximately 7:40 p.m.

